

Thursday 14<sup>th</sup> June 2018

Dear Parent/Carer,

Over the course of this year we have talked extensively with students, parents/carers and staff about the next steps for Broadoak. One common area of feedback has been that behaviour is not always as good as it could be and that students in particular want consistency of expectations and consequences.

It is with this in mind, that we are introducing a new behaviour policy called **Ready to Learn**. This is used in many schools locally and across the country; it seeks to remove any disruption from classrooms to allow students and teachers to focus on learning. You will find attached a copy of the information given to students today across all year groups. The main changes are:

- Removal of 'levels' (and with it L1 'warnings')
- Removal of parking

Under the **Ready to Learn** system, expectations for behaviour are made clear and students will be given a 'rule reminder' in a lesson if they do not meet these expectations. If it is necessary for a student to be given a second rule reminder during that lesson they will be **referred to the Inclusion Base** by the member of staff. There are certain behaviours (outlined in the presentation) that are considered "significant incidents" which would result in an immediate referral to the Inclusion Base, without a rule reminder first being given.

**Students referred to the Inclusion Base will be expected to stay there until 4pm that same day**, completing in total 6 hours - 5 lessons plus the hour after school. This means, for example, if a student is referred during lesson 3, they will then be in the Base for lessons 3 to 5, an hour after school and then lessons 1 to 2 the following day. After that, they will be returned to their normal classes. Parents/carers will be sent a text during the day informing them if their child has been referred to the Inclusion Base and explain that they will be there until 4pm.

Students with special education needs or disabilities will receive appropriate support to help them be successful under the new system. If you have any specific questions with regard to students with SEND, please do contact our SENCO, Mrs Whitehouse.

Contd.....

*'Maximising students' abilities, ambitions and academic potential'*

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Company Reg. No. 7872725

This new policy will start being used in the week beginning 25 June. However, in the week beginning 18 June we will run a 'shadow week' when we will let you know if there has been an incident which, under the new system, would result in a referral to the Inclusion Base. This gives us time to work with students to make expectations clear and support their understanding of what behaviours would result in rule reminders.

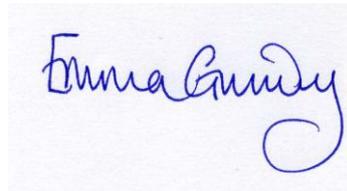
We will be holding a Parent Information Evening on Thursday 21 June with a more detailed presentation of the policy in the Main Hall. There will be one presentation from 5pm to 6pm and a second presentation at 7pm to 8pm. We look forward to seeing many of you there next week.

If you have any questions and cannot make the presentation evening, please do not hesitate to contact us.

Yours faithfully,

A handwritten signature in black ink that reads "K McGillicuddy". The signature is written in a cursive style with a large, decorative flourish at the end.

**Ms K McGillicuddy**  
**Headteacher**

A handwritten signature in blue ink that reads "Emma Gundry". The signature is written in a cursive style with a large, decorative flourish at the end.

**Ms E Gundry**  
**Deputy Headteacher**