



# **Mobile Phone Protocol**

**Broadoak Academy recognises that parents/carers in our community feel the need for their children to have access to a mobile phone for communication with home during their journey to and from school. This helps with safeguarding and child protection especially in the long dark winter months. Broadoak Academy supports this approach wholeheartedly. We do however also recognise the need to support the digital and mental health of the students in our school.**

**To that end Broadoak has adopted the following mobile phone best use policy:**

- Students are allowed to carry and use their personal mobile phones to and from the school. This is to ensure that students are safe on their way to and from the school. **However, the use of mobile phones is not permitted on the school site.**
- Students must switch their phones off before entering the school site and they must not be switched on until the student has left the school site.
- All mobile phones must be out of sight at all times on the school site. This includes not being visible in pockets.
- Students are permitted to contact home at break/lunch time from the school office should the reason be considered appropriate.
- The security of a phone will remain the student's responsibility at all times including PE lessons.

## **Unacceptable Use**

- Any mobile phone on the school site must be out of sight and switched off. Any mobile phone found to be otherwise will be confiscated and placed with the school office for collection at the end of the day.
- Only in exceptional circumstances and with the issuing of an exemption pass from the Assistant Principal – Pastoral, may a mobile phone be allowed to be on and in silent mode.
- Students found abusing the use of a phone may be banned from bringing a phone to school.

**The Principal's decision on all matters of mobile phones is final.**

## **Sanctions**

- Stage 1: Confiscation till the end of the school day. It is the student's responsibility to turn the phone off before handing it to the member of staff.
- Stage 2: Confiscation of the mobile phone, held for parental collection.
- Refusal to hand over a phone when requested to do so will be considered a significant incident and will result in an Inclusion Base referral.

Please note that the Education and Inspections Act 2006 introduced new statutory powers for schools regarding behaviour and discipline which came into effect on 1<sup>st</sup> April 2007; these re-state powers of confiscation that are included in our policy.