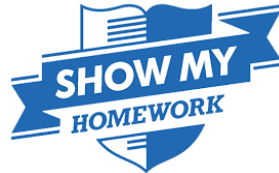


## School Logins

At Broadoak we use online platforms for student homework, these are:



We use one login system for all websites so the only username and password students will need to know is their school login which will follow the format:

**School Username/Email:** [firstname.surname@ba.clf.uk](mailto:firstname.surname@ba.clf.uk)

Password: set by the student in school / can be reset by tutors or teachers

This can be used to login to **Microsoft Office 365** - [www.office.com](http://www.office.com)  
Here students can see their school emails and use programmes such as Microsoft Word and Microsoft PowerPoint free of charge.



### Show My Homework Login Instructions:

(also known as Satchel One) <https://www.satchelone.com/login>



To login, students should select 'Sign in with Office 365' on the login page and enter their school email address and password when prompted.

Parents/Guardians will require a code to login on SMHW. These will be sent to you when your child first starts at Broadoak or you can request your code by emailing [parents@broadoakacademy.clf.uk](mailto:parents@broadoakacademy.clf.uk).

SMHW will link to the email address the school hold for you so please ensure this is up-to-date/correct.



## **Seneca Login Instructions:**

<https://app.senecalearning.com/login>

Seneca is used for Science Homework, alongside Show My Homework.

To login, students should select 'Continue with Microsoft' on the login page and enter their school email address and password when prompted.

Parents/Guardians can 'Sign Up' for their own parent account on Seneca. Once you have entered your details it will give you a QR code/invite. You will need to ask your child to use this and login to their account to give you access to view their homework.

### **Queries / Issues with Student Login Details:**

If a student has an issue logging into their school login, Office 365 or SMHW accounts they should speak with their tutor in the first instance to resolve this. Tutors may need to:

- Check they have their email address correctly written
- Reset their password for them

If they are having further issues once these have been checked, tutors will refer students to our IT team.

For Seneca, students should speak with their Science teacher.

### **Queries / Issues with Parent Login Details:**

If a parent/carer has an issue logging in to their SMHW or Seneca Parent Account, please email [parents@broadoakacademy.clf.uk](mailto:parents@broadoakacademy.clf.uk) and we will resolve this or refer you to our IT team.