

**Principal: Mr D McGilloway**

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January 2025

Dear Parents/Carers,

Year 11 Celebrations

As the end of Year 11 will be upon us before we know it, we wanted to let you know what will be happening for the students to celebrate and commemorate their time at Broadoak.

The House Captains have been working hard to organise the school prom at Batch Country House which will be shared in detail very soon. However, in the meantime please see the current arrangements for both the leavers hoodies and yearbooks.

Year 11 Leavers Hoodies – Leaver's hoodies can be purchased for £20.00. They will include the embroidered school logo, the names of year 11 students on the back and they can be personalised with a nickname of your choice. Students can also choose the colour and size that they would like from the chart attached. Please complete the order form for the hoodies, including the size, colour, nickname, and any name spelling alterations. All orders and payments will need to be received by **Friday 28<sup>th</sup> March 2025**.

Year 11 Leavers Books – We have also managed to secure a fantastic price for the leaver's books, at just £13 each. This will be lovely memorabilia for the students and parents and will include lots of photographs and quotations from their five years at Broadoak. The deadline for payment of these will be **Friday 27<sup>th</sup> June 2025**.

Please note that we will vet nicknames and quotations and will not allow any that are offensive or potentially offensive. Our discretion will be final on this.

The House Captains are currently preparing the books, so if your child has any school and/or trip related photographs they would like included, please arrange for them to be emailed to: [parents@broadoakacademy.clf.uk](mailto:parents@broadoakacademy.clf.uk) ASAP.

If you could kindly make your payments via Parent Pay online or alternatively you can request a barcoded letter to pay at a Pay Point.

Please complete the attached form and return to Miss Donoghue or the Reception desk, followed by your payments, before the applicable deadlines.

Yours faithfully,

Mr Thorp-Greenwood  
Head of House



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*Maximising students'  
abilities, ambitions  
and academic potential*

## Year 11 Commemorations and Celebrations

Name of child ..... TG.....

### Leavers hoodies:

#### Colours



#### Sizes

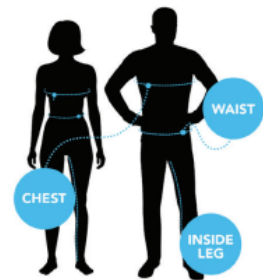
Chest (To Fit)	
Age 5/6	28"
Age 7/8	30"
Age 9/11	32"
Age 12/13	34"
S	36"
M	40"
L	44"
XL	48"
2XL	52"

#### How to use our size guide

"To Fit" means that the garment size is to fit that chest measurement.

The garment will be larger than the "To Fit" chest size measurement to ensure it fits this chest size.

With a tape measure, measure snugly, but not too tight around the chest of the person. See the graphic here for the location of the various measurements.



Please choose size:

Age 5/6        
 Age 7/8        
 Age 9/11    

Age 12/13     
 Small          
 Medium     

Large          
 X Large       
 2X Large   

Write you colour choice here

.....

Nickname to be printed on the reverse

.....

*(max. 13 characters, including spaces)*

Any name spelling corrections?

.....

***I will make payment of £20 via Parent Pay / Pay Point by Friday 28<sup>th</sup> March 2025***

### Leavers books:

My child would like to order a leavers book

Yes        
 No      

***I will make payment of £13. via Parent Pay / Pay Point by Friday 27<sup>th</sup> June 2025***