

Principal: Mr D McGilloway

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30 January 2025

Dear Parents and Carers,

Year 9 Parents Evening – Wednesday 5th February 2025, 3.30 - 6.30pm Appointment Booking System

We would like to invite you to attend the Year 9 Parents Evening on Wednesday 5th February 2025 from 3.30 – 6.30pm. This is an important event which will provide you with the opportunity to meet your child's subject teachers and discuss their progress for this academic year in person.

Appointments can be made from today and will close on 4th February at 3pm. Should you wish to make any changes after this time please contact us. We request that duplicate appointments for the same teacher are not made on this evening, if you require further information, please ask the teacher to make contact with you at an agreed time.

Please visit <https://broadoak.schoolcloud.co.uk/> to book your appointments and click here to view the parents' guide for booking: <https://broadoakacademy.clf.uk/wp-content/uploads/ParentGuide-to-book-parents-evening-appointments.pdf>

Login credentials

To login to the parents evening booking system you will need the following information: your title, first name and surname and your email address that we hold on our records, plus your child's first name, surname and date of birth.

If you do not have access to the internet, please contact us by email: parents@broadoakacademy.clf.uk or telephone 01934 422000 and we will be happy to add appointments on your behalf or arrange a telephone appointment.

On the evening, please enter the academy building via our main reception and sign in with our Yr 11 House Captains. We will then be able to support you in finding your meetings which will predominantly take place in our main hall.

Yours sincerely,

Mr M Tipler,

Assistant Principal



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